



## **CASS SCHOOL DISTRICT 63**

8502 Bailey Road • Darien, Illinois 60561-5333

# **Board of Education Regular Meeting Minutes**

**Tuesday, October 19, 2021**

Minutes of The Regular Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; Held at Cass Junior High School at 7:00 P.M. on the 19th Day of October, 2021.

### **I. Welcome and Call to Order**

The meeting was called to order at 7:03 p.m.

#### **A. Pledge of Allegiance**

#### **B. Roll Call**

Upon roll being called, the following members answered present: President Shelly Camden, Vice President Kent Absalonsen and Members Lana Johnson, Rinku Patel, Urszula Tanouye, Steve Wyent. Secretary Alice Esposito was absent.

Also in attendance:

Mark R. Cross, Superintendent of Schools, Christine Marcinkewicz, Cass Junior High School Principal, Laura Anderson, Concord Elementary School Principal, Gayle Wilson, Recording Secretary and Administrative Assistant to the Superintendent

#### **C. Recognition of Audience, Announcements and Correspondence**

President Camden welcomed the following guests: Katie Fujiura

President Camden announced that the next Cass School District 63 Board of Education Meeting is scheduled for Tuesday, November 16, 2021 at 7:00 p.m. There were two FOIA requests that were fulfilled by the District FOIA Officer.

#### **D. Public Comments**

- There were no public comments.

### **II. Consent Agenda**

#### **A. Approval of the October 19, 2021 Regular Meeting Agenda**

#### **B. Approval of the September 23, 2021 Regular Meeting Minutes**



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, October 19, 2021

- C. Approval of the September 23, 2021 Closed Meeting Minutes**
- D. Approval of Budget, Cash Flow, Investment and Payroll Reports**
- E. Approval of District Bills**
- F. Approval of the Request for Employee Leave of Absence**

*Member Wyent moved and Member Patel seconded a motion to approve the Consent Agenda as presented.*

Roll call

Aye

Nay

Member Wyent

Member Patel

Member Johnson

Member Tanouye

Vice President Absalonsen

President Camden

Motion carried, 6 to 0.

### **III. Reports, Updates and Informational Items**

#### **A. Administrative Reports**

- Dr. Anderson gave an update on Concord Elementary School highlighting the recent CPI training staff participated in. CPI training teaches staff how to help safely deescalate a student who is acting out physically. This training must be done each year. Dr. Anderson announced that the fall parties are moving forward this year but that parent volunteers will not be in classrooms. Instead, room parents have organized games and prizes and are providing those to teachers to be used during the festivities.
- Mrs. Marcinkewicz highlighted the very first band concert in almost two years, which went very well. She then announced that all students that tried out for ILMEA were accepted and will be performing in November. She also announced that there were three Cass Junior High students who qualified for state in cross country and competed last weekend.



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, October 19, 2021

- Mr. Cross shared that U.S. News and World Report school rankings were recently released and both Concord Elementary and Cass Junior High ranked very high within the state of Illinois. Mr. Cross then noted that each Board member received a report from the Illinois Association of School Boards which outlines proposals for the Delegate Assembly at the upcoming Joint Annual Conference. Mr. Cross shared progress with some background planning and that there will be a Facilities Committee meeting as soon as the architects and engineers are ready to share more details and planning can begin to address the district's HVAC needs.

#### **B. CARE Reports and Grant Funding**

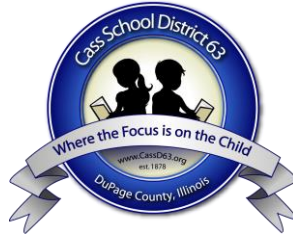
CARE recently approved a grant submitted by teacher Audrey Vaci that will go toward the purchase of books for the Mock Newbery contest.

#### **C. Presentation of Fiscal Year 2021 Audit**

Mr. Cross and Finance Committee member Steve Wyent shared information regarding the Fiscal Year 2021 audit to the Board. The district auditor met with the Finance Committee the previous week and presented the audit. Mr. Wyent noted the clean audit and net increase in the district's fund balance for fiscal year 2021. Mr. Wyent praised Mr. Cross and Director of Fiscal Services Deb Dolehide for their work in managing the budget and finances. Mr. Cross noted that the district received over 750,000 in federal dollars during this fiscal year which will require that the auditor do a more detailed audit on those funds.

#### **D. Review of Property, Liability and Worker Compensation Insurance Renewal**

Mr. Cross reviewed the Property, Liability and Worker Compensation Insurance Renewal. He noted industry wide property insurance costs are rising and as a result, the district's premium is going up as well. Overall the costs are manageable and are accounted for in the district's current budget.



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, October 19, 2021

#### **E. Review and Discussion Regarding Board of Education Goals and Strategic Plan**

Mr. Cross presented the final draft of the proposed goals and strategic plan to the Board. The Board expressed praise for the plan with the overall sentiment being that it captured the collective feedback and direction of the Board, and took into account the feedback from the parent, staff and graduate surveys.

After some discussion, the Board will review and provide any final feedback to Mr. Cross. The intent is to approve the goals and plan at the November 16, 2021 meeting. After final approval, the plan and goals will be communicated to parents, provided on the district website and periodically monitored for progress with the Board of Education

#### **IV. Recommended Action Items**

##### **A. Adoption of the Fiscal Year 2021 Audit**

*Member Wyent moved and Vice President Absalonsen seconded a motion to adopt the fiscal year 2021 audit as presented.*

Roll call

Aye

Nay

Member Wyent

Vice President Absalonsen

Member Johnson

Member Patel

Member Tanouye

President Camden

Motion carried, 6 to 0.

##### **B. Approval of the Property, Liability and Worker Compensation Insurance Renewal**

*Vice President Absalonsen moved and Member Johnson seconded a motion to approve the property, liability and worker compensation insurance renewal as presented.*



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, October 19, 2021

Roll call

Aye

Nay

Vice President Absalonsen

Member Johnson

Member Patel

Member Tanouye

Member Wyent

President Camden

Motion carried, 6 to 0.

#### **C. Approval of Proposed Board of Education Goals and Strategic Plan**

This action item was tabled until the November 16, 2021 meeting.

#### **D. Acceptance of Resignation**

*Member Johnson moved and Member Wyent seconded a motion to accept the resignation of Concord Teacher Assistant Lisa Wagner.*

Roll call

Aye

Nay

Member Johnson

Member Wyent

Member Patel

Member Tanouye

Vice President Absalonsen

President Camden

Motion carried, 6 to 0.

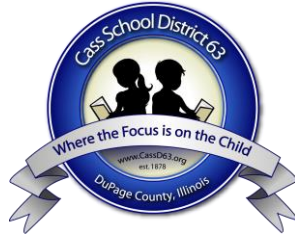
#### **E. Employment of Recommended Personnel**

There was no recommended personnel.

### **V. Conclusion**

#### **A. Public Comments**

➤ There was no public comment.



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, October 19, 2021

#### **B. Board Member Comments**

- Mrs. Tanouye thanked Mr. Cross and the administration for working through the challenges that came with the start of the testing program.

#### **VII. Adjournment**

*Member Johnson moved and Member Patel seconded a motion to adjourn this Regular Board of Education Meeting of October 19, 2021 at 8:19 p.m. Voice vote; All Ayes. Motion Carried, 6 to 0.*

---

Shelly Camden, Board of Education President

Attest: \_\_\_\_\_  
Alice Esposito, Board of Education Secretary